

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL April 13, 2015 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, April 13, 2015, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 7:02pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds

Director Dee Lindsey

Director Chris Richardson

Director Deb Spenceley

Director Chip Swan was not present

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

FHS Showcase

Director of Frontier High School, Rob McMullen, explained that FHS is a school of choice that provides opportunities for non-traditional learners. FHS is a small school consisting of four teachers and approximately 70 students. The environment is oriented around building relationships. Students have direct access to teachers and assistance is available all the time. Mr. McMullen indicated that he and his staff are working on improving curriculum by reinforcing the interconnectivity of the core subjects. Standards and skills are reinforced for all core subjects in all classes.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Hinds

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ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from 3/9/15 as written.

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

7.0 COMMUNICATIONS

7.1 DAC Feedback on DUIP

DAC has reviewed all of the schools Unified Improvement Plans as well as the District's Unified Improvement Plan that are submitted to CDE. Susanna Jordan, Chairperson of DAC indicated that there were three improvement strategies identified:

- Improving student's writing skills at the elementary level
- Improving student's math skills at the middle school
- Improving student's math skills at the high school

7.2 HR Update

The district's insurance committee, consisting of approximately 10 employees, reviewed the insurance plan and associated costs for next year. After review, the committee decided that the district should stay with its current health, dental, and vision insurance plans, and made this recommendation to the board. This helps our employees as they are already familiar with these plans and it provides continuity year to year. There were no premium increases to the district and no increases to our employees who pay additional amounts to cover family members. The lack of a premium increase can be credited to the effective use of the health plans by employees, as well as the introduction of High Deductible plans by the district three years ago.

7.3 Technology Update

The Tech Team continues to support the schools with technology implementation of CMAS and PARCC. Some of the team's summer projects include:

- Implementation of new district wide phone system which will provide a phone in every classroom
- New online registration/check in process making paperwork less cumbersome for families
- Evaluation of the district's current communication system to parents
- Maintenance of the computer network throughout the district making it more efficient
- Technology inventory at all the sites

7.4 Chief Financial Officer Report

Chief Finance Director Ron Patera estimated the district's ending fund balance for the 2014-2015 school year will be approximately \$2.6M. Mr. Patera also presented budget projections for next year and estimated the ending fund balance for the 2015-2016 school year will be approximately \$1.5M. This includes the expenditures to address the critical infrastructure needs, the expenditures for salary increases, the estimated increase in costs of PERA, and it also takes into

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account the reduction in revenues from the state due to the negative factor and per pupil funding due to decrease in enrollment.

7.5 Superintendent Report

Superintendent Douglas Bissonette discussed patterns in enrollment numbers. The district has consistently added students at the 3rd grade, 6th grade, and 9th grade, but we've lost enrollment at 7th grade and 11th grade levels. The district's enrollment is projected to drop by approximately 95 full-time students as large classes move through the school system and graduate. Mr. Bissonette indicated that the district must pay attention to the middle and high school enrollment. We need to ensure we have strong programs and be attentive to how the students are doing in the early years of middle and high school. The principals at all of the schools are making an increased effort to welcome out-of-district students to "choice in" to Elizabeth Schools. On Tuesday, April 21, each school will be hosting an Open House with the Principal for out-of-district students and families new to our district.

Twice a year the class size report is presented to the board. The class sizes for core subjects continue to be comparatively low, generally in the low 20s.

7.6 Board Update

Members of the Board of Education continue to participate in Days at the Capital attending legislative sessions, meeting with legislative representatives, and presenting testimonies at hearings on behalf of our schools. Most recently Director Chris Richardson represented our district and the Colorado Association of School Boards to the Colorado House Education Committee. The purpose was to support a bill brought by Representatives Wilson and Pettersen that seeks to eliminate unnecessary and overly-burdensome state reporting. Chris Richardson and Carol Hinds continue to be active with the Citizen Impact Committee who is currently assisting the EHS Track Initiative. Currently the activities underway to support the track initiative include:

- Cardinal Clay Challenge
- Golf Tournament
- Pizza Day for Kids at Buzzards Pizza
- Donation link for monetary donations

7.7 Public Participation

No public participation

8.0 CONSENT AGENDA

A motion was made to approve the consent agenda 8.1 Terminations/Resignations/Non-Renewals

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 4-0

8.1 Terminations/Resignations/Non-Renewals

Amanda Goehry, Teacher, FHS

Deborah Merrick, Network Technician, TECH

Diane Marston, Teacher, SHE

Mollie Schnorr, Teacher, RCE

Christina Spears, Health Technician, RCE

Jodi Elkins, Principal, EMS

Lauren Smith, Teacher, RCE

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Sally Hoove, Teacher, EMS
Thomas Martell, SPED Para, TRANS
Zachary Coles, Teacher, EHS

A motion was made to approve the consent agenda 8.2 New Hires
Motion Moved by Director Hinds
Motion Seconded by Director Richardson

ROLL CALL:
Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

8.2 New Hires

Stacey Tietje, Custodian, EHS
Katherine Barger, District Nurse, DW

A motion was made to approve the consent agenda 8.3 Extra Duty Assignments
Motion Moved by Director Richardson
Motion Seconded by Director Hinds

ROLL CALL:
Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

A motion was made to approve the consent agenda 8.4 Disposition of District Assets
Motion Moved by Director Lindsey
Motion Seconded by Director Richardson

ROLL CALL:
Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

A motion was made to approve the consent agenda 8.5 Approval of investment banking services with George K. Baum (COP)
Motion Moved by Director Hinds
Motion Seconded by Director Richardson

ROLL CALL:
Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

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A motion was made to approve the consent agenda 8.6 Approval of investment banking services with George K. Baum (GO Funding)

Motion Moved by Director Richardson

Motion Seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 4-0

9.0 Action Items

9.1 District DUIP Approval

A motion was made to approve 9.1

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 4-0

9.2 Principal/Director Contracts 2015/16 school year

A motion was made to approve 9.2

Motion Moved by Director Hinds

Motion Seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 4-0

9.3 Staffing recommendation for classified and certified 2015/2016 school year

A motion was made to approve 9.3

Motion Moved by Director Richardson

Motion Seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

The motion carried 4-0

9.4 BOE Meeting Schedule for 2015/2016 school year

A motion was made to approve 9.4

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Motion Moved by Director Hinds
Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Deb Spenceley - aye
The motion carried 4-0

10.0 DISCUSSION ITEMS

No Discussion Items

11.0 BOARD PLANNING

The next board meeting is scheduled for April 27, 2015

12.0 EXECUTIVE SESSION

No Executive Session.

13.0 ADJOURNMENT

The board meeting adjourned at 8:45pm.

Respectfully Submitted,




Deb Spenceley, President

Chip Swan, Vice President



Chris Richardson, Secretary



Carol Hinds, Treasurer

Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron